

**VOTE EXTRACTS**  
**MAY 27, 2020 BOARD OF DIRECTORS' MEETING**

Posted 05/27/2020  
4:00 p.m.  
[Meeting Materials](#)

**I. APPROVAL OF MINUTES**

Voted: to approve the minutes of the Board of Directors' meetings of March 18, 2020 and May 6, 2020 as presented and filed with the records of this meeting.

**IV. ADMINISTRATION, FINANCE & AUDIT COMMITTEE**

**B. Approvals**

1. Approval of Lease for Records Storage Space: 23 & 27 Production Road LLC

Voted: to approve the recommendation of the Selection Committee to award lease A622 to 23 & 27 Production Road LLC; and to authorize the Executive Director, on behalf of the Authority, to execute said lease for approximately 10,000 square feet of records storage and office space at 153 Production Road, Walpole for an initial ten-year term from November 1, 2020 to October 31, 2030, for an amount not to exceed the annual rent shown in Attachment A to the May 27, 2020 Staff Summary presented to the Board and filed with the records of the meeting, plus a proportional share of real estate taxes, with two five-year options to extend each subject to Board approval.

**C. Contract Awards**

1. MWRA FY2021 Insurance Program Renewal

Voted: to approve awards to the lowest eligible and responsive proposers for insurance policies, bonds, and related broker services for MWRA's FY21 Insurance Program, and to authorize the Executive Director, on behalf of the Authority, to execute contracts for broker services, for the terms, premiums, and fees described in the May 27, 2020 Staff Summary presented to the Board and filed with the records of the meeting, resulting in a total program amount not to exceed \$2,972,385.

**D. Contract Amendments/Change Orders**

1. Main Line Adjustment Project - Fore River Railroad

Voted: to authorize the Executive Director, on behalf of the Authority, to approve Change Order 3 to Contract FRR32, Fore River Railroad Main Line Adjustment Project, with J.F. White Contracting Co., for a lump sum amount of \$283,693.91, increasing the contract amount from \$2,393,541.58 to

\$2,677,235.49, and increasing the contract term by 419 days from May 17, 2019, to July 9, 2020.

Further, voted: to authorize the Executive Director to approve additional change orders as may be needed to contract FRR32 in an amount not to exceed the aggregate of \$250,000, in accordance with the Management Policies and Procedures of the Board of Directors.

**IV. WASTEWATER POLICY & OVERSIGHT COMMITTEE**

**A. Contract Awards**

1. Wastewater Advisory Committee Contract

Voted: to authorize the Executive Director, on behalf of the Authority, to execute a contract, substantially in the form attached to the May 27, 2020 Staff Summary presented to the Board and filed with the records of the meeting, with the Wastewater Advisory Committee for a term of one year, from July 1, 2020 to June 30, 2021, for a total contract cost of \$75,227.00.

2. Grit and Screenings Hauling and Disposal

Voted: to approve the award of Contract S595, Grit and Screenings Hauling and Disposal, to W. L. French Excavating Corporation, and to authorize the Executive Director, on behalf of the Authority, to execute said contract in the bid amount of \$4,883,114.05, for a contract term of 1,096 calendar days from the Notice to Proceed.

3. Extended Warranty, Service and Maintenance Agreement for the Process Instrumentation and Control System at the Deer Island Treatment Plant

Voted: to approve the award of a sole source extended warranty and service contract for the Process Instrumentation and Control System at the Deer Island Treatment Plant, with ABB Automation, Inc., and authorize the Executive Director, on behalf of the Authority, to execute said contract in the amount of \$1,220,469.00, for a contract term of three years, from July 1, 2020 through June 30, 2023.

**IV. WATER POLICY & OVERSIGHT COMMITTEE**

**B. Approvals**

1. Local Water System Assistance Program – Approval of Water Loan Program Guidelines Revisions for City of Quincy

Voted: to approve a one-time exemption to the Phase 3 Program Guidelines for the Local Water System Assistance Program to waive the annual allocation restriction for the City of Quincy to allow the City to borrow up to \$4,275,600 for a water system loan as early as May 2020. The Phase 3 early borrowing representing three years: year 4 (FY21); year 9 (FY26); and year 10 (FY27). The loan distribution is contingent upon a Quincy City Council water bond authorization to meet this request.

**C. Contract Awards**

1. Water Supply Citizens Advisory Committee Contract

Voted: to authorize the Executive Director, on behalf of the Authority, to execute a contract, substantially in the form attached to the May 27, 2020 Staff Summary presented to the Board and filed with the records of the meeting, with the Water Supply Citizens Advisory Committee for a one-year period beginning July 1, 2020 to June 30, 2021, with a total contract cost of \$110,490.00.

2. Supply and Delivery of Sodium Hypochlorite for the John J. Carroll Water Treatment Plant and the William A. Brutsch Treatment Facility

Voted: to approve the award of Purchase Order Contract WRA-4834, a one-year contract for the supply and delivery of sodium hypochlorite to the lowest responsive bidder, Univar USA, Inc., and to authorize the Executive Director, on behalf of the Authority, to execute said purchase order contract in an amount not to exceed \$1,630,911.40 for a period of one year, from July 17, 2020 through July 16, 2021.

3. Metropolitan Tunnel Redundancy Program - Preliminary Design, Geotechnical Investigation and Environmental Impact Report

Voted: to approve the recommendation of the Consultant Selection Committee to award Contract 7159, Metropolitan Tunnel Redundancy Program Preliminary Design, Geotechnical Investigation and Environmental Impact Report to CDM Smith, Inc. and to authorize the Executive Director, on behalf of the Authority, to execute said Contract in an amount not to exceed \$15,692,527 for a contract term of 42 months from the Notice to Proceed.

**VII. PERSONNEL & COMPENSATION COMMITTEE**

**A. Approvals**

1. PCR Amendments – May 2020

Voted: to approve the amendments to the Position Control Register (PCR) as presented, on a date to be determined by the Executive Director.

2. Appointment of Manager, Finance and Administration, Operations

Voted: to approve the appointment of Ms. Lisa Jenkins to the position of Manager, Finance & Administration (Unit 6, Grade 12), at an annual salary of \$107,322.65 commencing on a date to be determined by the Executive Director.

3. Review and Extension of Contract and Appointment for Executive Director

Voted: to rate the performance of Frederick A. Laskey, Executive Director, for Fiscal Year 2020 as Excellent.

Further, voted: to extend the term of the Executive Director's employment agreement and his appointment as the Executive Director by one year through June 30, 2023 and to defer any vote regarding his salary to a later date.