

Vote Extracts
MAY 29, 2019 BOARD OF DIRECTORS' MEETING
(Subject to final Board approval of meeting minutes)

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[Meeting Materials](#)

I. APPROVAL OF MINUTES

Voted: to approve the minutes of the Board of Directors' meeting of April 17, 2019 as presented and filed with the records of the meeting.

IV. A. Approvals

1. May 2019 PCR Amendments (ref. P&C B.1)

Voted: to approve amendments to the Position Control Register (PCR) as presented and filed with the records of the meeting.

2. Appointment of Deputy Contracts Manager, Administration Division
(ref. P&C A.2)

Voted: that the Board approve the appointment of Ms. Evelma Strother to the position of Deputy Contracts Manager, Administration Division (Unit 6, Grade 13) at an annual salary of \$120,130.72 commencing on a date to be determined by the Executive Director.

3. Appointment of Program Manager, Engineering & Construction Department (ref. P&C A.3)

Voted: to approve the appointment of Ms. Patricia Mallett to the position of Program Manager (Unit 9, Grade 29) in the Engineering & Construction Department, at an annual salary of \$94,922.98, commencing on a date to be determined by the Executive Director.

4. Bond Defeasance of Future Debt Service (ref. AF&A B.1)

Voted: to authorize the Executive Director or his designee, on behalf of the Authority, to enter into, execute and deliver all necessary agreements and other instruments and to take such other actions necessary to effectuate

the redemption and defeasance of an aggregate principal amount of \$24,150,000 of outstanding MWRA senior bonds including to cause the escrow of cash and/or securities in an amount necessary to fund such redemption and defeasance, in order to reduce the debt service requirement by \$26,878,250 in the FY20 through FY22 timeframe.

5. Approval for Crescent Ridge Dairy Admission to the MWRA Wastewater System (ref. WW A.1)

Voted: pursuant to MWRA Operating Policy 11, that the Board approve the admission of the Crescent Ridge Dairy, in the Town of Sharon, to the MWRA wastewater system to discharge up to 10,000 gpd of milk-house wastewater via a connection to the Town of Stoughton.

B. Contract Awards

1. MWRA FY20 Insurance Program Renewal (ref. AF&A C.1)

Voted: to approve awards to the lowest eligible and responsive proposers for insurance policies, bonds, and related broker services for MWRA's FY20 Insurance Program, and to authorize the Executive Director, on behalf of the Authority, to execute contracts for broker services, for the terms, premiums, and fees described below, and incorporated by reference for the record, resulting in a total program amount not to exceed \$2,249,851:

(1) Workers' Compensation Excess Policy with Safety National Casualty Corporation, submitted by broker Willis of Massachusetts, Inc. (Willis of Massachusetts), for the period beginning July 1, 2019, through June 30, 2020, with a \$25 million limit and a \$500,000 self-insured retention, for a premium of \$214,008;

(2) Property Policy (including Boiler & Machinery coverage) with Factory Mutual Insurance Co. (FM Global), for the period beginning July 1, 2019,

through June 30, 2020, with various limits of coverage and a \$2.5 million self-insured retention, resulting in a FY20 premium of \$1,056,442;

(3) General Liability Policy (including Automobile Liability, Marine Liability, Wharfingers, Limited Pollution, and Employment Practice Liability) with Lexington Insurance Company and Berkshire Hathaway Specialty Insurance, submitted by broker Richards Robinson Sheppard Insurance, LLC (Richards Robinson Sheppard), for the period beginning July 1, 2019 through June 30, 2020, with a combined \$25 million limit and a \$2.5 million self-insured retention, for a combined premium of \$410,235;

(4) Excess General Liability Policies with insurance companies to be determined and submitted by broker Richards Robinson Sheppard, for the period beginning July 1, 2019, through June 30, 2020, providing a combined total of \$75 million of excess liability coverage for a total combined premium not to exceed \$425,000;

(5) Public Official's Liability Policy with Chubb/ACE USA Insurance Co., submitted by broker Arthur J. Gallagher Risk Management Services Inc. (Arthur J. Gallagher), for the period beginning July 1, 2019, through June 30, 2020, with a \$5 million limit and a \$1 million self-insured retention, for a premium of \$69,779, including broker commission;

(6) Fiduciary Liability Policy with Chubb/ACE USA Insurance Co., submitted by broker Arthur J. Gallagher, for the period beginning July 1, 2019, through June 30, 2020, with a \$5 million limit and a \$1 million self-insured retention, for a premium of \$6,957 including broker commission;

(7) Public Official's/Crime Bond with Great American Insurance Co., submitted by broker Richards Robinson Sheppard, for the period beginning July 1, 2019, through June 30, 2020, with a \$1 million limit and a \$25,000 deductible for a premium of \$4,680;

(8) Treasurer's Bond with a \$1 million limit with an insurance company to be determined in an amount not to exceed \$2,500, with a one-year term beginning January 2020; and

(9) Broker contracts with Richards Robinson Sheppard for an amount of \$40,000, Willis of Massachusetts, for an amount of \$20,250 and Arthur J. Gallagher for the commissions included within the policy premiums, from notice of award through June 30, 2020.

2. Wastewater Advisory Committee Contract (ref. WW B.1)

Voted: to authorize the Executive Director, on behalf of the Authority, to execute a contract, substantially in the form attached hereto, with the Wastewater Advisory Committee for a term of one year, from July 1, 2019 to June 30, 2020, for a total contract cost of \$75,122.00.

3. Water Supply Citizens Advisory Committee Contract (ref. W B.1)

Voted: to authorize the Executive Director, on behalf of the Authority, to execute a contract, substantially in the form attached hereto, with the Water Supply Citizens Advisory Committee for a one-year period beginning July 1, 2019 to June 30, 2020, with a total contract cost of \$110,186.00.

4. Flow Testing Services for MWRA's Revenue Water Meters Complete Control Services, Inc. Bid WRA-4679 (ref. W B.2)

Voted: to approve the award of Purchase Order Contract WRA-4679 for flow testing services for MWRA's revenue water meters, to the lowest responsive bidder, Complete Control Services, Inc., and authorize the Executive Director, on behalf of the Authority, to execute said purchase order contract in an amount not-to-exceed \$265,900 for the time period June 1, 2019 through May 31, 2022.

5. Supply and Delivery of Sodium Hypochlorite for the John J. Carroll Water Treatment Plant and the William A. Brutsch Treatment Facility Univar USA, Inc. Bid WRA-4681 (ref. W B.3)

Voted: to approve the award of Purchase Order Contract WRA-4681, a one-year contract for the supply and delivery of sodium hypochlorite to the lowest responsive bidder, Univar USA, Inc., and to authorize the Executive Director, on behalf of the Authority, to execute said purchase order contract in an amount not-to-exceed \$1,632,660 for a period of one year, from July 17, 2019 through July 16, 2020.

C. Contract Amendments/Change Orders

1. Southern Extra High Pipeline - Section 111 (Dedham North), P. Gioioso and Sons, Inc. Contract 7504, Change Order 7 (ref. W C.1)

Voted: to authorize the Executive Director, on behalf of the Authority, to approve Change Order 7 to Contract 7504, Southern Extra High Pipeline - Section 111 (Dedham North), with P. Gioioso and Sons, Inc., for an amount not to exceed \$848,991.05, increasing the contract amount from \$17,551,281.92 to \$18,400,272.97, with no increase in contract term.

Further, to authorize the Executive Director to approve additional change orders as may be needed to Contract 7504 in an amount not to exceed the aggregate of \$250,000, in accordance with the Management Policies and Procedures of the Board of Directors.