

**Meeting of the Board of Directors**

**June 7, 2017**

A meeting of the Board of Directors of the Massachusetts Water Resources Authority was held on June 7, 2017 at the Authority headquarters in Charlestown. Chairman Beaton presided. Present from the Board were Ms. Wolowicz and Messrs. Blackmon, Carroll, Cotter, Foti, Pappastergion, Vitale and Walsh; Messrs. Flanagan and Peña were absent. Among those present from the Authority staff were Frederick Laskey, Executive Director, Steven Remsberg, General Counsel, Michael Hornbrook, Chief Operating Officer, Thomas Durkin, Director of Finance, Michele Gillen, Director of Administration, and Bonnie Hale, Assistant Secretary. The meeting was called to order at 1:05 p.m.

**APPROVAL OF MINUTES**

Upon a motion duly made and seconded, it was

Voted to approve the minutes of the May 8, 2017 Board of Directors' meeting, as presented and filed with the records of the meeting.

**OTHER BUSINESS**

**Performance Review and Extension of Contract for Executive Director**

Upon a motion duly made and seconded, it was

Voted to: (1) rate the performance of Frederick A. Laskey, Executive Director, for Fiscal Year 2017 as Excellent; (2) extend the term of the Executive Director's employment agreement and his appointment as the Executive Director

by one year through June 30, 2020; and (3) increase his current salary by 1.5% effective July 1, 2017.

Extension of Contract for Chief Operating Officer

Upon a motion duly made and seconded, it was

Voted to: (1) adopt the Executive Director's performance rating of Excellent for Michael J. Hornbrook, Chief Operating Officer, for Fiscal Year 2017; (2) extend the term of the Chief Operating Officer's employment agreement and his appointment as Chief Operating Officer by one year through May 31, 2020; and (3) authorize the Executive Director to increase the Chief Operating Officer's current salary by 1.5% effective July 1, 2017.

BOARD ACTIONS

APPROVALS

Wastewater Advisory Committee Contract

Upon a motion duly made and seconded, it was

Voted to authorize the Executive Director, on behalf of the Authority, to execute a contract, substantially in the form presented and filed with the records of the meeting, with the Wastewater Advisory Committee for a term of one year from July 1, 2017 to June 30, 2018, for a total contract cost of \$70,685.44.

Water Supply Citizen's Advisory Committee Contract

Upon a motion duly made and seconded, it was

Voted to authorize the Executive Director, on behalf of the Authority, to execute a contract, substantially in the form presented and filed with the records of the meeting, with the Water Supply Citizens Advisory Committee for a term of one year from July 1, 2017 to June 30, 2018, with a total contract cost of \$104,376.77.

PCR Amendments – June 2017

Upon a motion duly made and seconded, it was

Voted to approve amendments to the Position Control Register (PCR) as presented and filed with the records of the meeting

Appointment of Associate General Counsel, Law

Upon a motion duly made and seconded, it was

Voted to approve the Executive Director's recommendation to appoint Mr. Michael J. Altieri to the position of Associate General Counsel, Operations, Law Division (Non-union, Grade 15) at an annual salary of \$130,000 to be effective on the date designated by the Executive Director.

Appointment of Assistant Director, Engineering & Construction

This item was withdrawn from consideration.

Appointment of Project Manager, Process Control and Project Support

Upon a motion duly made and seconded, it was

Voted to approve the Executive Director's recommendation to appoint Mr. George Bacon to the position of Project Manager, Process Control & Project Support (Unit 9, Grade 25) in the Operations Division, at an annual salary of \$89,433.09 to be effective on the date designated by the Executive Director.

Appointment of Senior Sampling Associate, Toxic Reduction and Control

Upon a motion duly made and seconded, it was

Voted to approve the Executive Director's recommendation to appoint Ms. Dianne Rossi to the position of Senior Sampling Associate, Toxic Reduction and Control (Unit 9, Grade 25) at an annual salary of \$89,433.09 to be effective on the date designated by the Executive Director.

FY18 Non-Union Compensation

Upon a motion duly made and seconded, it was

Voted to take the following actions for MWRA' s FY 18 non-union compensation review: (1) Authorize the Executive Director to implement a 1.5% across-the-board compensation adjustment for non-union managers effective with the first FY18 payroll; and (2) Approve a revision to the non-union salary ranges for FY18 presented in Attachment A and filed with the records of the meeting.

CONTRACT AWARDS

Revenue Bond Consulting Engineer Services: CDM Smith Inc.

Upon a motion duly made and seconded, it was

Voted to approve the recommendation of the Consultant Selection Committee to select CDM Smith Inc. to provide revenue bond consulting engineer services in connection with the issuance of revenue bonds and to authorize the Executive Director, on behalf of the Authority, to execute a contract with CDM Smith Inc. in an amount not to exceed \$270,122 for a term of 36 months from the Notice to Proceed.

MWRA FY18 Insurance Program Renewal

Upon a motion duly made and seconded, it was

Voted to approve awards to the lowest eligible and responsive proposers for insurance policies, bonds and related broker services for MWRA's FY18 Insurance Program, and to authorize the Executive Director, on behalf of the Authority, to execute contracts for broker services, for the terms, premiums and fees described below, and incorporated by reference for the record, resulting in a total program amount not to exceed \$1,562,827 for FY18:

1) Workers' Compensation Excess Policy with New York Marine Insurance Co., submitted by broker Willis of Massachusetts, Inc. (Willis Towers Watson), for the period beginning July 1, 2017 through June 30, 2018, with a \$25 Million limit and a \$500,000 self-insured retention, for a premium of \$183,739;

2) Property Policy (including Boiler & Machinery coverage) with FM Global Insurance Co., for the period beginning July 1, 2017 through June 30, 2019, with various limits of coverage, a \$2.5 Million self-insured retention, and a fixed rate two year term, resulting in a FY18 premium of \$745,219, and an amount to be determined for FY19, based upon the established fixed rate;

3) General Liability Policies (including Automobile Liability, Marine Liability, Wharfingers, Limited Pollution and Employment Practice Liability) with Lexington Insurance Company submitted by broker Richards Robinson Sheppard Insurance, LLC (Richards Robinson Sheppard), for the period beginning July 1, 2017 through June 30, 2018, with a \$25 Million limit and a \$2.5 Million self-insured retention, for a premium of \$258,552;

4) Excess Liability Policies with insurance companies to be determined and submitted by broker Richards Robinson Sheppard, for the period beginning July 1, 2017 through June 30, 2018, providing a combined total of \$75 Million of excess liability coverage for a total combined premium not to exceed \$255,000;

5) Public Official's Liability Policy with Chubb/ACE USA Insurance Co., submitted by broker Arthur J. Gallagher Risk Management Services Inc. (Arthur J. Gallagher & Co.), for the period beginning July 1, 2017 through June 30, 2018 with a \$5 Million limit and a \$1 Million self-insured retention, for a premium of \$46,463, including \$6,969 broker commission;

6) Fiduciary Liability Policy with Chubb/ACE USA Insurance Co., submitted by broker Arthur J. Gallagher & Co., for the period beginning July 1, 2017, through June 30, 2018, with a \$5 Million limit and a \$1 Million retention, for a premium of \$6,604, including \$1,320 broker commission;

7) Public Official's/Crime Bond with Great American Insurance Co., submitted by broker Richards Robinson Sheppard, for the period beginning July 1, 2017 through June 30, 2018, with a \$1 Million limit and a \$25,000 deductible for a premium of \$4,500;

8) Treasurer's Bond with a \$1 Million limit with an insurance company to be determined in an amount not to exceed \$2,500, with a one-year term beginning January 2018; and

9) Broker contracts with Richards Robinson Sheppard Insurance, LLC for an amount of \$40,000, Willis of Massachusetts, Inc. for an amount of \$20,250, and Arthur J. Gallagher Risk Management Services Inc. for commissions included within the policy premium, from notice of award through June 30, 2018.

Supply and Delivery of Sodium Hypochlorite for the John J. Carroll Water Treatment Plant and the William A. Brutsch Treatment Facility: Univar USA, Inc., and H. Krevet & Co., Inc., Bid WRA-4380

Upon a motion duly made and seconded, it was

Voted to approve the award of Purchase Order Contract WRA-4380 for the supply and delivery of sodium hypochlorite to the lowest responsive bidders, Univar USA, Inc., and H. Krevet & Company, Inc., and to authorize the Executive Director, on behalf of the Authority, to execute said purchase order contracts in amounts not to exceed \$1,141,896 with Univar USA, Inc. for the John J. Carroll Water Treatment Plant, and \$72,480 with H. Krevet & Company, Inc. for the William A. Brutsch Treatment Facility, for a period of one year from July 17, 2017 through July 16, 2018.

Medford Water Section 57/50 and Sewer Section 19, 20 & 21 Rehabilitation: Weston & Sampson Engineers, Inc., Contract 7540

Upon a motion duly made and seconded, it was

Voted to approve the recommendation of the Consultant Selection Committee to select Weston & Sampson Engineers, Inc. to provide Design, Construction Administration and Resident Engineering/Inspection Services for Water Sections 50 & 57 and Sewer Sections 19, 20 & 21 Rehabilitation - Medford, and to authorize the Executive Director, on behalf of the Authority, to execute and deliver Contract 7540 with Weston & Sampson Engineers, Inc. in an amount not to exceed \$5,980,403, for a term of 58 months from the Notice to Proceed.

Section 14 Water Pipeline Relocation – Malden: Albanese Brothers Inc., Contract 6957

Upon a motion duly made and seconded, it was

Voted to approve the award of Contract 6957, Section 14 Water Pipeline Relocation - Malden, to the lowest responsible and eligible bidder, Albanese Brothers, Inc., and to authorize the Executive Director, on behalf of the Authority,



Voted to enter executive session for the purpose of discussing strategy with respect to collective bargaining and to consider the purchase, exchange, lease or value of real property, in that such discussions may have a detrimental effect on the negotiating and bargaining positions of the Authority.

It was stated that the meeting might return to open session to report on any actions taken regarding collective bargaining.

\* \* \* \*

EXECUTIVE SESSION

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The meeting returned to open session at 1:55 p.m.

OTHER BUSINESS (cont'd.)

Approval and Ratification of Collective Bargaining Agreements for Units 1, 2, 3 and 9

It was reported that the Board had voted in Executive Session to approve and ratify collective bargaining agreements with Units 1, 2, 3 and 9.

The meeting adjourned at 2:00 p.m.

Approved: June 28, 2017

Attest:

  
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Andrew M. Pappastergion, Secretary